

THE-BSP  
**TENDER/Bidder**  
USER MANUAL

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## 01 INTRODUCTION

### 01.1 Scope of this Manual

This manual describes the usage of the Tender/Bidder area of the THE-BSP<sup>1</sup>, the bilateral balancing gas platform of the Trading Hub Europe.

### 01.2 Interrelation with other Documents

Currently none.

### 01.3 Target Group

Bidders of balancing gas.

The target group of this document consists of registered tender participants having basic knowledge of computer operations (incl. web browser configuration and operation).

### 01.4 Layout of this Manual

See table of contents.

### 01.5 Writing Conventions

Buttons which must be clicked by the user are underlined in the text.

Names and terms are enclosed by quotation marks.

A star \* appended to a field label indicates a mandatory field.

Two stars \*\* appended to a field label also indicate a mandatory field. In addition, the system can automatically generate the corresponding value. For automatic value generation leave the field empty.

A star within parenthesis (\*) indicates a field that is only mandatory under certain circumstances (e.g., the field "First name" if a natural person is chosen as company).

Drop-down: by clicking a drop down a list with possible options will be opened. Select one of the options by clicking it.

The screenshots help to visualize the verbal description. The displayed data do not coincide with real data.

---

<sup>1</sup> THE-BSP: Trading Hub Europe - Balancing Services Platform

## 02 APPLICATION DESCRIPTION / TENDER

The following chapters describe the detailed workflow for participating in a tender.

### 02.1 List of Tenders

Open menu item “Tenders”.

If your company is accredited, you will see all accessible tenders.

#### 02.1.1 Filter Options

The following filter options are available:

- Tender type: “Long-Term Option”, “Short-Term Procurement”, “Short-Call Balancing Services”, “Flexibility Services”
- Status: “Accomplished”, “Auctioning”, “Created”, “Gate opened”, “Gate closed”, “Cancelled”
- Alias – If you only know a part of the tender alias, proceed as follows:
  - If you know the beginning of the alias, insert “\*” at the end.
  - If you know the end of the alias, insert “\*” at the beginning.
  - If you know the middle part of the alias, insert “\*” at the beginning and at the end.

Example: Alias TEST\_TENDER

Filter options:

1. TEST\*
2. \*TENDER
3. \*TEND\*

**Note: This pattern applies to all filter options with free text.**

- Bid Number: allows to search for tenders containing a specific bid number
- Additionally, tenders older than x days can be hidden. Tick the check box next to “Hide tenders older than” and insert the desired number of days (x).

By default, this filter option hides tenders older than one day.

**Note: This filter refers to the effective close time displayed in tender details.**

Tenders

## Tenders

Tender type:  Status:  Alias:  Bid Number:  [Filter](#)

☒ Hide tenders older than ...  1 days

Tenders (21)

Alias ↕	Product ↕	Product Variant ↕	Status ↕	Planned open date ↕	Planned close date ^	Details
THE_Flex_L_FEST_05_2021	Flexibility Services		Auctioning	01.02.2021 06:00	28.02.2021 06:00	
THE_Flex_L_FEST_06_2021	Flexibility Services		Auctioning	01.02.2021 06:00	28.02.2021 06:00	
THE_FLEX_L_FEST_07_2021	Flexibility Services		Auctioning	01.02.2021 06:00	28.02.2021 06:00	
THE_Flex_L_FEST_08_2021	Flexibility Services		Auctioning	01.02.2021 06:00	31.03.2021 06:00	
THE_SCB_SystemBUY_05_2021	Short-Call Balancing Services		Gate opened	01.03.2021 06:00	31.03.2021 06:00	
THE_Hour_SystemBUY_long-term_05-2021	Long-Term Option	Hour	Accomplished	29.04.2021 00:00	30.04.2021 00:00	
THE_Hour_SystemSELL_long-term_Q3-2021	Long-Term Option	Hour	Gate opened	01.03.2021 06:00	30.04.2021 06:00	
THE_RoD_SystemBUY_long-term_Q4-2021	Long-Term Option	Rest of the Day	Gate opened	01.03.2021 06:00	30.04.2021 06:00	
THE_SystemBuy_flex_firm_05_2021	Flexibility Services		Auctioning	01.04.2021 06:00	30.04.2021 06:00	
THE_SystemBuy_flex_firm_09_2021	Flexibility Services		Gate opened	01.04.2021 06:00	30.04.2021 06:00	
THE_SystemBuy_flex_fixed_05_2021	Flexibility Services		Gate opened	01.03.2021 06:00	30.04.2021 06:00	
THE_SystemBuy_flex_interruptible_05-2021	Flexibility Services		Gate opened	01.03.2021 06:00	30.04.2021 06:00	
LTO_TEST	Long-Term Option	Rest of the Day	Accomplished	16.04.2021 06:00	03.05.2021 06:00	
THE_	Flexibility Services		Accomplished	16.04.2021 06:00	03.05.2021 06:00	
THE_FLEX_L_FEST_TEST	Flexibility Services		Auctioning	01.05.2021 06:00	07.05.2021 06:00	
THE_RoD-STB_SystemBUY_2021-05-15	Short-Term Procurement	Rest of the Day – STB	Gate opened		16.05.2021 03:59	
THE_RoD-STB_SystemSELL_2021-05-15	Short-Term Procurement	Rest of the Day – STB	Gate opened		16.05.2021 03:59	
THE_RoD-STB_SystemBUY_2021-05-16	Short-Term Procurement	Rest of the Day – STB	Gate opened		17.05.2021 03:59	
THE_RoD-STB_SystemSELL_2021-05-16	Short-Term Procurement	Rest of the Day – STB	Gate opened		17.05.2021 03:59	
THE_LTO_TEST	Long-Term Option	Rest of the Day	Auctioning	16.04.2021 06:00	19.05.2021 06:00	
THE_SystemBuy_flex_interruptible_06_2021	Flexibility Services		Accomplished	01.04.2021 06:00	31.05.2021 06:00	

Figure 1: Tenders

Symbols:



Click this symbol to navigate to the tender details.



Click this symbol to navigate to the bidding view of the tender.

### 02.1.2 Tender Details

The page “Tender Details” is divided into three tabs which display specific parameters of the tender:

- Tender details
- Products
- Preferences

**Note:** This page is for information purpose only – no changes can be made or saved.

Tenders > Long-Term Option

## Long-Term Option: THE\_RoD\_SystemBUY\_long-term\_Q4-2021

[Back](#)

### Tender:

Tender details		Products	Preferences
Alias*:	THE_RoD_SystemBUY_long-term_		
Planned open date*:	01.03.2021		Time: 06:00
Planned close date*:	30.04.2021		Time: 06:00
Delivery From*:	01.10.2021		
Delivery To*:	31.12.2021		
Product variant*:	Rest of the Day		
Market Area*:	THE		
Description:	THE_RoD_SystemBuy_long-term_Q4-2021		
Publication date*:	25.02.2021		Time: 06:00
Holiday calendar alias:	-		
Status:	Gate opened		
Tender open time:	15.05.2021 14:45		
Tender close time:			

[Tender quantities](#) [Bid entry](#)

Figure 2: Tender details – Long-Term Options

Tenders > Short-Term Procurement

## Short-Term Procurement: THE\_RoD-STB\_SystemBUY\_2021-05-15

[Back](#)

Tender details		Products	Preferences
Alias*:	THE_RoD-STB_SystemBUY_2021-		
Planned open date*:			Time:
Planned close date*:	16.05.2021		Time: 03:59
Delivery From*:	15.05.2021		
Delivery To*:	15.05.2021		
Product variant*:	Rest of the Day – STB		
Market Area*:	THE		
Description:			
Publication date*:	15.05.2021		Time: 14:47
Holiday calendar alias:	-		
Status:	Gate opened		
Tender open time:	15.05.2021 14:48		
Tender close time:			

[Bid entry](#)

Figure 3: Tender details – Short-Term Procurements

Tenders > Short-Call Balancing Services

### Short-Call Balancing Services: THE\_SCB\_SystemBUY\_05\_2021 Back

**Tender:**

Tender details	Products	Preferences
Alias*: THE_SCB_SystemBUY_05_2021		
Planned open date*: 01.03.2021 <input type="checkbox"/> Time: 06:00		
Planned close date*: 31.03.2021 <input type="checkbox"/> Time: 06:00		
Delivery From*: 01.05.2021 <input type="checkbox"/>		
Delivery To*: 31.05.2021 <input type="checkbox"/>		
Market Area*: THE		
Period of Use*: 20 h		
Description:		
Publication date*: 27.02.2021 <input type="checkbox"/> Time: 06:00		
Holiday calendar alias: -		
Status: Gate opened		
Tender open time: 08.04.2021 10:49		
Tender close time:		

Tender quantities Bid entry

Figure 4: Tender details – Short-Call Balancing Services

Tenders > Flexibility Services

### Flexibility Services: THE\_SystemBuy\_flex\_firm\_09\_2021 Back

**Tender:**

Tender details	Products	Preferences
Alias*: THE_SystemBuy_flex_firm_09_2021		
Planned open date*: 01.04.2021 <input type="checkbox"/> Time: 06:00		
Planned close date*: 30.04.2021 <input type="checkbox"/> Time: 06:00		
Delivery From*: 01.09.2021 <input type="checkbox"/>		
Delivery To*: 30.09.2021 <input type="checkbox"/>		
Market Area*: THE		
Gas Quality*: L-Gas		
Liability*: Firm		
Description: THE_SystemBuy_flex_firm_09_2021		
Publication date*: 18.03.2021 <input type="checkbox"/> Time: 06:00		
Holiday calendar alias: -		
Status: Gate opened		
Tender open time: 15.05.2021 14:45		
Tender close time:		
Offer Bid Volume: 1,500 MW		
Cross-Zone Offer Bid Volume*: 600 MW		
Offer bid volume per zone*:		
L-Gastransport Nord: 300 MW		
L-Gasunie: 300 MW		
L-Nowega: 300 MW		
Historical use*:		
Modality 1*: 91,891 MWh		
Modality 2*: 8,704 MWh		
Awarding Amount 1. Iteration: 50 MWh		

Tender quantities Bid entry

Figure 5: Tender details – Flexibility Services



## Terms:

Alias:	<p>The short designation of the tender. This designation is typically defined in such a way that the identifying parameters of the tender can be deduced. Parameters like:</p> <ul style="list-style-type: none"> <li>• Tender type or product variant (subtype)</li> <li>• Market balance area</li> <li>• Product (delivery direction)</li> <li>• Contract period of the tender</li> </ul> <p>Example for tender type “Long-Term Option” (LTO):</p> <p>THE_RoD_SystemBUY_long-term_Q3-2021 THE_Hour_SystemBUY_long-term_Q3-2021</p> <p>Example for tender type “Short-Term Procurement”:</p> <p>THE_STB_SystemBUY_2021-07-25</p> <p>Example for tender type “Short-Call Balancing Services” (SCB):</p> <p>THE_SCB_SystemBUY_07-2021</p> <p>Example for tender type “Flexibility Services” (FLEX):</p> <p>THE_FLEX_SystemBUY_07-2021</p>
Planned open/close date:	<p>The planned open/close date of the tender</p> <p>Always empty for tender type “Short-Term Balancing Services” (STB), as these tenders are exclusively opened manually in case of a demand.</p>
Delivery from/to:	The delivery period from/till (contract period)
Product variant:	<p>Defines characteristics of tender types.</p> <p>Product variants of LTO:</p> <ul style="list-style-type: none"> <li>• Rest of the Day (RoD)</li> <li>• Hour</li> </ul> <p>Product variants of Short-Term Procurements:</p> <ul style="list-style-type: none"> <li>• Rest of the Day - STB (STB)</li> </ul> <p>For all other tender types (SCB, FLEX) no product variants are defined.</p>
Market balance area:	<ul style="list-style-type: none"> <li>• THE</li> </ul>
Physical point tender:	<p>Defines whether the tender including its allocation is carried out on network point level or on zone level (only LTO-Hour).</p> <p>Possible values: yes (network point level), no (zone level)</p>

Description:	Contains additional information about this tender (optional).
Publication date:	The date from which a tender is visible to accredited bidders.  From this date the tender is visible for bidders in menu item "Tenders". Bids can be placed as soon as the status of the tender is "Gate open".
Holiday calendar alias:	The applied holiday calendar is shown here.  Possible values: "-" or "DEFAULT STATE CALENDAR". Both values mean that the standard holiday calendar is applied.
Status:	The actual state of the tender is displayed as follows: <ul style="list-style-type: none"> <li>Created</li> <li>Gate open: Bids can be submitted</li> <li>Auctioned: State after the gate has been closed. This state does not apply to Short-Term Procurements (i.e., STB) as they will directly proceed to state "Accomplished".</li> <li>Accomplished: Final state of all tenders, the awarding has been completed.</li> </ul>
Tender open/close time:	Effective open/close time of the tender

#### 02.1.2.1 Products

Click tab "Products" to list all products assigned to the tender:

Tenders > Long-Term Option  
**Long-Term Option: THE\_RoD\_SystemBUY\_long-term\_Q4-2021**
Back

**Tender:**

Tender details
**Products**
Preferences

Alias	Description	Date type	From IDX	To IDX
SystemBUY Longterm		DAY	1	31

Tender quantities
Bid entry

Figure 6: Products – Long-Term Options

## Terms:

Alias:	<p>The short designation of the product:</p> <ul style="list-style-type: none"> <li>• SystemBUY resp. SystemSELL Longterm (LTO-RoD)</li> <li>• SystemBUY resp. SystemSELL Longterm Hour (LTO-Hour)</li> <li>• SystemBUY resp. SystemSELL Shortterm (STB)</li> <li>• SystemBUY resp. SystemSELL SCB (SCB)</li> <li>• SystemBUY resp. SystemSELL FLEX (FLEX)</li> </ul>
Description:	Contains additional information about this product (optional).
Date type:	<p>The date type:</p> <ul style="list-style-type: none"> <li>• HOUR (hourly product)</li> <li>• DAY (daily product)</li> </ul>
From IDX/To IDX:	<p>The validity period of the product:</p> <ul style="list-style-type: none"> <li>• HOUR: 0-24 means a validity of all hours of a day</li> <li>• DAY: 1-31 means a validity of all days of a month</li> </ul>

### 02.1.2.2 Preferences

Click tab “preferences” to display all settings defined for submission of bids:

Tenders > Long-Term Option

**Long-Term Option: THE\_RoD\_SystemBUY\_long-term\_Q4-2021** Back

**Tender:**

Tender details   Products   **Preferences**

Delivery

☐ Allow Stepped Offers

Min. First Volume:	10	Min. Volume Step:	1	Algorithm:	
Min. Volume:	10	Min. Power Price:	0.00	Power Price Unit:	EUR
Max. Volume:	1,000	Max. Power Price:	1,000,000.00	Energy Price Unit:	EUR/MWh
		Min. Energy Price:	0.00	Volume Unit:	MW
		Max. Energy Price:	1,000,000.00		

Purchase

☐ Allow Stepped Offers

Min. First Volume:	10	Min. Volume Step:	1	Algorithm:	
Min. Volume:	10	Min. Power Price:	0.00	Power Price Unit:	EUR
Max. Volume:	1,000	Max. Power Price:	1,000,000.00	Energy Price Unit:	EUR/MWh
		Min. Energy Price:	-1,000,000.00	Volume Unit:	MW
		Max. Energy Price:	1,000,000.00	<input type="checkbox"/> Save as Default	

Tender quantities Bid entry

Figure 7: Preferences – Long-Term Options

## 02.2 Participation in Short-Term Balancing Services

To participate in STB tenders, log in to the system. The following view will be displayed:

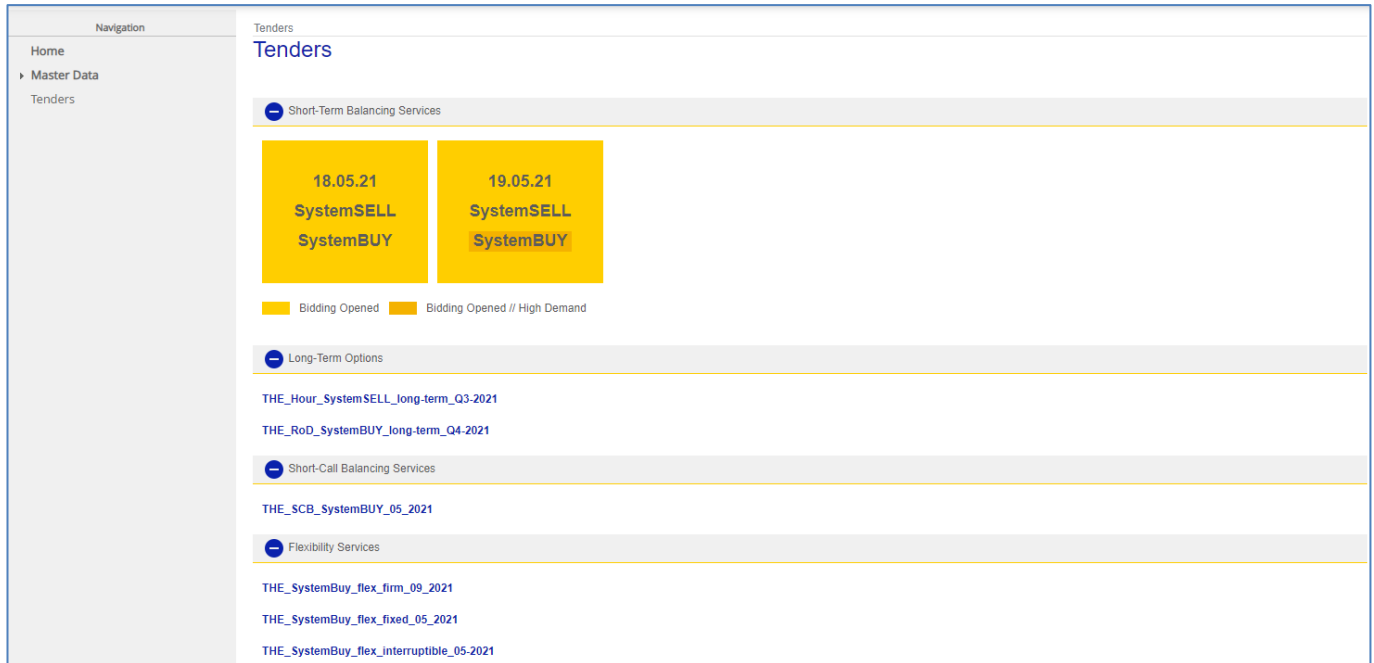


Figure 8: View after successful login

In the area “Short-Term Balancing Services” you can see all STB tenders for the next two gas days whose gate is open for bid submission. In total, a maximum of four tenders is possible, one per gas day and direction (SystemBUY resp. SystemSELL). Meaning of the colors:

- Gas day with light yellow background: tenders for contained directions are open for bid submission.
- A direction is marked with dark yellow if there is a “High Demand”.

**Note:** STB tenders will always only be opened manually in case of a demand. If there is currently no demand this area is hidden, and no STB tenders will be displayed.

You will see a minus symbol next to the title of each area. Click this symbol to collapse an area for a better overview. To expand an area again, click on the plus symbol.

Tenders of the type “Long-Term Option”, “Short-Call Balancing Services” and “Flexibility Services” with the status “Gate open” are displayed below the “Short-Term Balancing Services” area. Participation in these tender types is described in own chapters.

To submit bids for a STB tender, click the desired direction of the gas day:

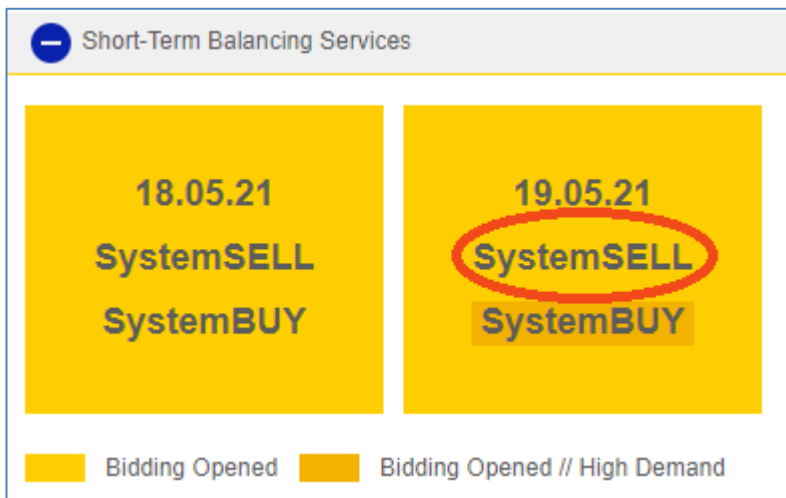


Figure 9: Selection of a STB tender

### 02.2.1 Submission of STB Bids

Subsequently, the pop-up for submission of STB bids will be opened:

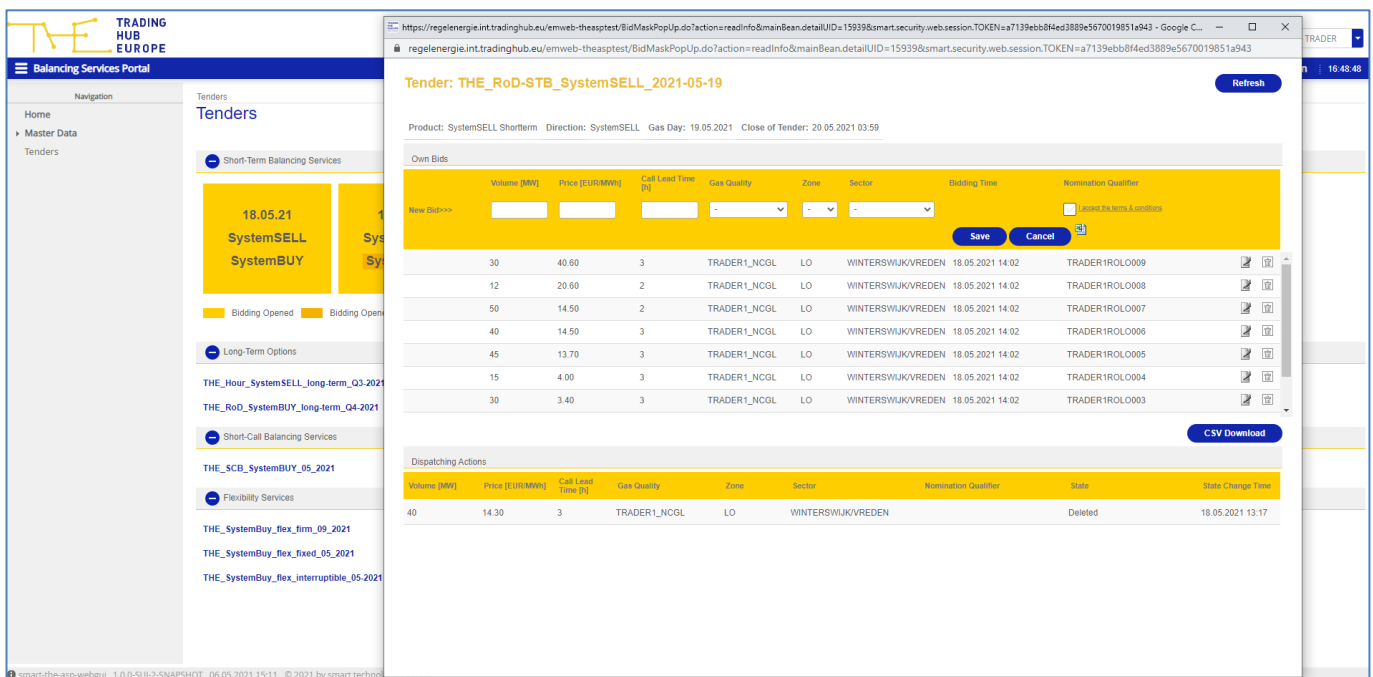


Figure 10: Pop-up for submission of STB bids

Here you can enter a new bid. Please enter the specific values for


- Volume [MW]
- Price [EUR/MWh]
- Call Lead Time [h]
- Gas Quality
- Zone
- Sector

Before you can save a bid, you must accept the terms and conditions. To see them, please click the link [I accept the terms & conditions](#). If you agree to the terms and conditions tick the check box and click [Save](#).

☒ [I accept the terms & conditions](#)
















**Note:** The terms and conditions must be accepted every time before a bid can be permanently stored in the system.

**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** [Refresh](#)

 **Successfully saved**

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier
<p>New Bid&gt;&gt;&gt; <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> <a href="#">I accept the terms &amp; conditions</a></p> <p><a href="#">Save</a> <a href="#">Cancel</a> </p>							
30	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO009  
12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO008  
50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO007  
40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO006  
45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO005  
30	10.00	3	TRADER1_NCG	HM	BOCHOLTZ	18.05.2021 17:03	TRADER1ROHM001  
15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO004  

[CSV Download](#)

Dispatching Actions

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Nomination Qualifier	State	State Change Time
40	14.30	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 13:17

Figure 11: Successful submission of a STB bid


The new bid will be added to the list. The list of bids is sorted according to the following criteria:

- The best bids (depending on the direction with the highest or lowest price) will be listed first.

Immediately after saving, the system will generate the nomination qualifier for the bid and display it with a slight delay.

#### 02.2.1.1 Deleting or Editing a Bid

If you want to delete or edit a bid, click the following symbols in the row of the specific bid:

-  to delete
-  to edit

Prior to deletion of a bid, a pop-up window will ask you to confirm this action:

**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** Refresh

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier
New Bid>>>							
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
							<input type="checkbox"/> I accept the terms & conditions
							<span>Save</span> <span>Cancel</span>
30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 17:24	TRADER1ROLO009
12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO008
50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO007
40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO006
45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO005
30	10.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 17:03	TRADER1ROHM001
15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO004

Do you really want to delete this?  
Ok Cancel

CSV Download

Dispatching Actions

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Nomination Qualifier	State	State Change Time
40	14.30	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 13:17
30	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 17:23
30	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 17:24

Figure 12: Deleting a STB bid

If you want to edit a bid, click the above-mentioned symbol. Subsequently, the bid values will be copied into the input fields where you can edit them (see Figure 13).

**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** Refresh

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier
Edit Bid>>>							
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
							<input type="checkbox"/> I accept the terms & conditions
							<span>Save</span> <span>Cancel</span>
30	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO009
12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO008

Figure 13: Editing a STB bid

Afterwards, confirm the terms and conditions again and click Save.

**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** Refresh

✓ Successfully saved

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier
New Bid>>>							
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
							<input type="checkbox"/> I accept the terms & conditions
<span>Save</span> <span>Cancel</span>							
30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 17:24	TRADER1ROLO009
12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO008
50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO007
40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO006
45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO005
30	10.00	3	TRADER1_NCG	HM	BOCHOLTZ	18.05.2021 17:03	TRADER1ROHM001
15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO004

CSV Download

Dispatching Actions

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Nomination Qualifier	State	State Change Time
40	14.30	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 13:17
30	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 17:23
40	40.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN		Deleted	18.05.2021 17:24

Figure 14: View after deleting resp. editing a STB bid

The original bid will now be displayed below in “Dispatching Actions” (see Figure 14). Deleted bids will also be documented in this list.

### 02.2.2 Submission of STB Bids with EXCEL

To facilitate the submission of many bids, you can also import bids from EXCEL.

Bid submission with EXCEL:

- Click CSV Download (marked red in Figure 15) – the bid list will be downloaded according to your browser:



**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** Refresh

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier
New Bid>>>							<input type="checkbox"/> I accept the terms & conditions
<div>Save Cancel</div>							
30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 17:24	TRADER1ROLO009
12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO008
50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO007
40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO006
45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO005
30	10.00	3	TRADER1_NCG	HM	BOCHOLTZ	18.05.2021 17:03	TRADER1ROHM001
15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 14:02	TRADER1ROLO004

**CSV Download**

Dispatching Actions

Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Nomination Qualifier	State	State Change Time
-------------	-----------------	--------------------	-------------	------	--------	----------------------	-------	-------------------

Figure 15: Submission of STB bids with EXCEL 1

- Open the downloaded file with EXCEL:

	A	B	C	D	E	F	G	H	I
1	Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Tim	Nomination Qualifier	User
2	30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO009	BUCHGRABERR
3	12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO008	BUCHGRABERR
4	50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO007	BUCHGRABERR
5	40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO006	BUCHGRABERR
6	45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO005	BUCHGRABERR
7	30	10.00	3	TRADER1_NCG	HM	BOCHOLTZ	#####	TRADER1ROHM001	BUCHGRABERR
8	15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO004	BUCHGRABERR
9	30	3.40	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO003	BUCHGRABERR
10	14	3.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO001	BUCHGRABERR
11	28	3.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO002	BUCHGRABERR

Figure 16: Submission of STB bids with EXCEL 2

Existing bids have been exported and can now be edited as desired in the EXCEL sheet.

- After completing your entries, mark them as follows:

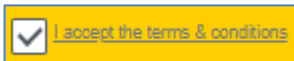
	A	B	C	D	E	F	G	H
1	Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Tim	Nomination Qualifie
2	30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO009
3	12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO008
4	50	14.50	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO007
5	40	14.50	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO006
6	45	13.70	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO005
7	30	10.00	3	TRADER1_NCG	HM	BOCHOLTZ	#####	TRADER1ROHM001
8	15	4.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO004
9	30	3.40	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO003
10	14	3.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO001
11	28	3.00	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	#####	TRADER1ROLO002
12								

Figure 17: Submission of STB bids with EXCEL 3

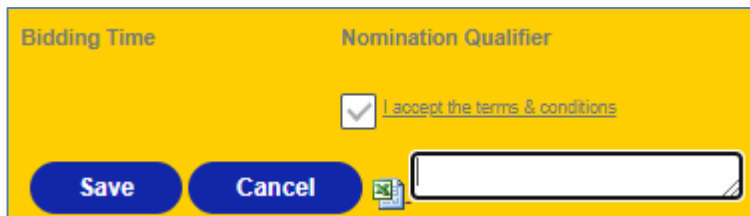
**Note: Only mark the bids, not the headlines, as shown in Figure 17.**

- Press **Control** + **C**

- Navigate back to the pop-up for bid submission and accept the terms and conditions:



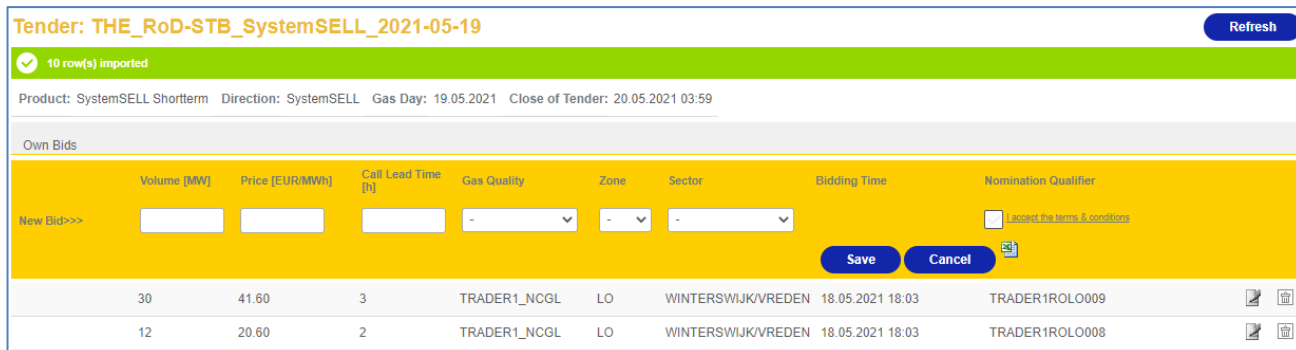
- Click the EXCEL symbol – an input field will be shown:



- Press **Control** + **V**. You will be asked if you want to delete any old bids. Confirm by pressing “Yes” or “No” as desired:



- Your bids will be imported and saved:



**Tender: THE\_RoD-STB\_SystemSELL\_2021-05-19** Refresh

✓ 10 row(s) imported

Product: SystemSELL Shortterm Direction: SystemSELL Gas Day: 19.05.2021 Close of Tender: 20.05.2021 03:59

Own Bids

	Volume [MW]	Price [EUR/MWh]	Call Lead Time [h]	Gas Quality	Zone	Sector	Bidding Time	Nomination Qualifier	
New Bid>>>	<input type="text"/>	<input type="text"/>	<input type="text"/>	-	-	-		<input checked="" type="checkbox"/> I accept the terms & conditions	
	30	41.60	3	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 18:03	TRADER1ROLO009	
	12	20.60	2	TRADER1_NCGL	LO	WINTERSWIJK/VREDEN	18.05.2021 18:03	TRADER1ROLO008	

Figure 18: Submission of STB bids with EXCEL 4

In the case of invalid entries, a corresponding error message will be displayed stating the erroneous row. Check the correctness of your entries in the EXCEL sheet and repeat the process.



## 02.3 Participation in Long-Term Options

This chapter describes the workflow for submitting bids into LTO tenders. The pattern applies to all LTO product variants – i.e., LTO-RoD and LTO-Hour.

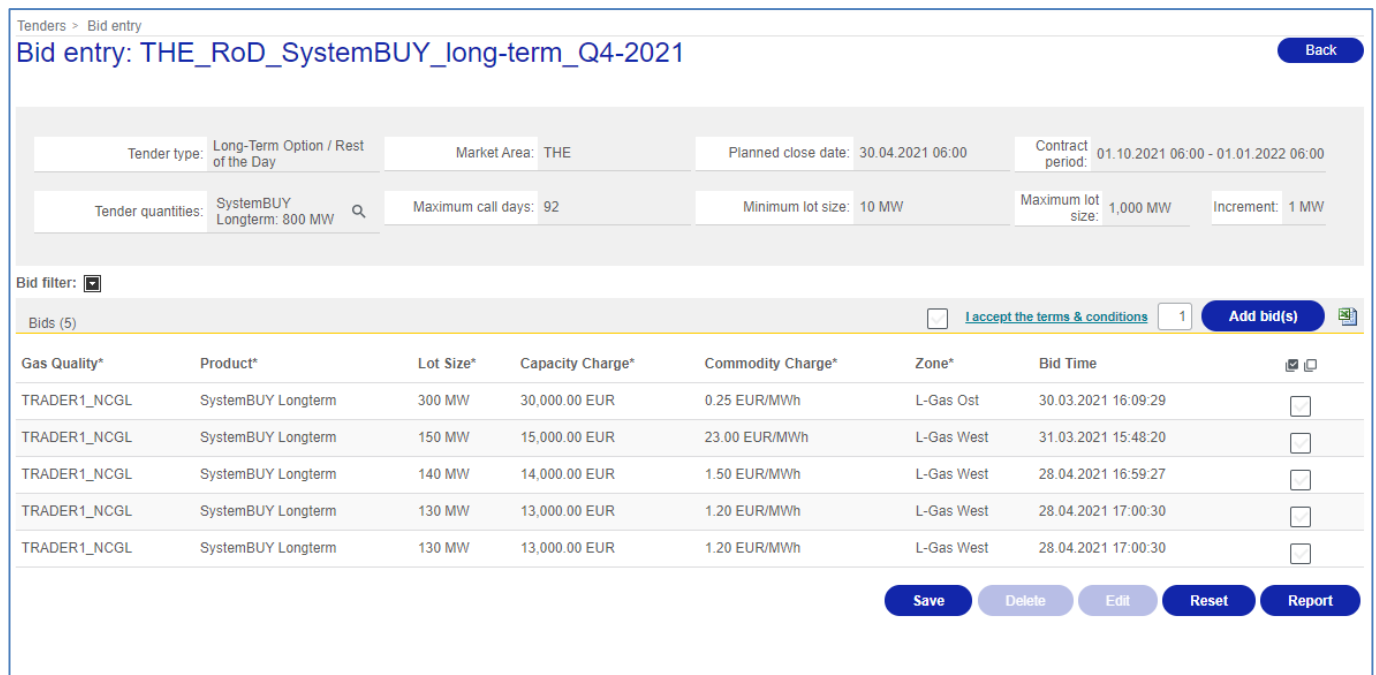
To submit bids for a LTO tender, click menu item “Tenders”. A list of all tenders you are accredited for will be displayed (see Figure 1). To filter the list, use the available filter options (see chapter 02.1.1).

Also, to submit bids for a tender, the tender needs to be in state “Gate open” (see also chapter 02.1.2).


There are three ways to get to the bid submission view of a specific LTO tender:


1. In the list of tenders, click symbol  or
2. In the list of tenders, click symbol  for getting to the tender details view, once there click Bid entry (see Figure 2), or
3. In the home page area “Long-Term Options”, click the alias of the tender


The bid submission view of the LTO tender will be opened:





Tenders > Bid entry  
**Bid entry: THE\_RoD\_SystemBUY\_long-term\_Q4-2021** Back

Tender type: Long-Term Option / Rest of the Day	Market Area: THE	Planned close date: 30.04.2021 06:00	Contract period: 01.10.2021 06:00 - 01.01.2022 06:00
Tender quantities: SystemBUY Longterm: 800 MW 	Maximum call days: 92	Minimum lot size: 10 MW	Maximum lot size: 1,000 MW Increment: 1 MW

Bid filter: 


Bids (5) ☐ [I accept the terms & conditions](#) 1 Add bid(s) 

Gas Quality*	Product*	Lot Size*	Capacity Charge*	Commodity Charge*	Zone*	Bid Time	 
TRADER1_NCGL	SystemBUY Longterm	300 MW	30,000.00 EUR	0.25 EUR/MWh	L-Gas Ost	30.03.2021 16:09:29	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	150 MW	15,000.00 EUR	23.00 EUR/MWh	L-Gas West	31.03.2021 15:48:20	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.50 EUR/MWh	L-Gas West	28.04.2021 16:59:27	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>

Save Delete Edit Reset Report

Figure 19: Submission of LTO Bids 1

In this view you can enter your bids. Above the bid list you can see detailed information about the tender, such as:

- Tender type (incl. product variant)
- Market Area
- Planned close date
- Contract period
- Tender quantities (incl. product): To see the quantity of each product in a clear form click symbol .

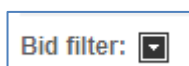
- Maximum call days (only RoD)
- Minimum lot size (only RoD)
- Maximum lot size (only RoD)
- Increment (between minimum and maximum lot size, only RoD)

#### Terms:

Gas Quality:	The balance group which submits a bid. The assignment to the gas quality is implicitly controlled by the balance group.
Product:	Product of the tender, applied to all bids.
Lot Size:	Lot size of a bid (RoD: editable, Hour: predefined for all bids).
Capacity Charge:	Capacity charge of a bid.
Commodity Charge:	Commodity charge of a bid.
Zone:	Zone of a bid.
Physical Point:	Network point within zone of a bid (only Hour, and only if configured as “physical point tender”).
Bid Time:	Submission time of a bid.
Edit/Delete:	If the check box in the row of a bid is ticked, you can edit/delete it by clicking <u>Edit</u> resp. <u>Delete</u> .

To filter the bid list, proceed as follows:

- Click the arrow right of label “Bid filter”:



Drop-down fields for “Lot Size” and “Capacity Charge” will be displayed.

- Select the desired filter options. The bid list will be filtered correspondingly.

#### 02.3.1 Submission of LTO Bids

To add new bids (see Figure 20):

- Enter the desired number of bids into the input field left of button Add bid(s):



- Click Add bid(s). For each desired bid one row will be appended to the list.
- Enter bid data:
  - Gas quality (i.e., your correspondingly mapped balance group)
  - Lot size (only RoD)
  - Capacity charge
  - Commodity charge

- Zone
- Physical point (only Hour, and only if configured as “physical point tender”)

To add more bids, enter the additionally desired number of bids and click again [Add bid\(s\)](#):

- Repeat the steps as described above (see item “Enter bid data”)
- To complete the bid submission, tick the check box left of “I accept the terms & conditions” to accept the terms and conditions, then click [Save](#).

Tenders > Bid entry  
**Bid entry: THE\_RoD\_SystemBUY\_long-term\_Q4-2021** Back

Tender type: Long-Term Option / Rest of the Day	Market Area: THE	Planned close date: 30.04.2021 06:00	Contract period: 01.10.2021 06:00 - 01.01.2022 06:00
Tender quantities: SystemBUY Longterm: 800 MW	Maximum call days: 92	Minimum lot size: 10 MW	Maximum lot size: 1,000 MW Increment: 1 MW

Bid filter:

Bids (6) ☐ I accept the terms & conditions 1 **Add bid(s)**

Gas Quality*	Product*	Lot Size*	Capacity Charge*	Commodity Charge*	Zone*	Bid Time	
TRADER1_NCGL	SystemBUY Longterm	300 MW	30,000.00 EUR	0.25 EUR/MWh	L-Gas Ost	30.03.2021 16:09:29	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	150 MW	15,000.00 EUR	23.00 EUR/MWh	L-Gas West	31.03.2021 15:48:20	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.50 EUR/MWh	L-Gas West	28.04.2021 16:59:27	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>

MW  EUR  EUR/MWh

[Demand Bid Overview](#)
[Save](#)
[Delete](#)
[Edit](#)
[Reset](#)
[Report](#)

Figure 20: Submission of LTO bids 2

After the bids have been successfully stored, the message “Successfully saved” will be displayed.

#### 02.3.1.1 Edit Bids

For editing bids, proceed as follows:

- Tick the checkboxes of the corresponding bid rows and click [Edit](#). Now you can change the bid data. To store the changes, click [Save](#).
- To discard changes of bid data which have not been stored yet, click [Reset](#) – the bid data will be reset to the stored values.

#### 02.3.1.2 Delete Bids

For deleting bids, proceed as follows (see Figure 21):

- Tick the checkboxes of the corresponding bid rows and click [Delete](#).
- Confirm the pop-up to delete the bids.

Tenders > Bid entry  
Bid entry: THE\_RoD\_SystemBUY\_long-term\_Q4-2021 Back

Tender type: Long-Term Option / Rest of the Day	Market Area: THE	Planned close date: 30.04.2021 06:00	Contract period: 01.10.2021 06:00 - 01.01.2022 06:00
Tender quantities: SystemBUY Longterm: 800 MW	Maximal call days: 92	Minimal lotsize: 10 MW	Maximum lotsize: 1,000 MW Increment: 1 MW

Bid filter:

Bids (6) ☐ I accept the terms & conditions 1 Add bid(s)

Gas Quality*	Product*	Lot Size*	Capacity	Charge*	Zone*	Bid Time	
TRADER1_NCGL	SystemBUY Longterm	300 MW	30,000.00		L-Gas Ost	30.03.2021 16:09:29	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	150 MW	15,000.00		L-Gas West	31.03.2021 15:48:20	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.50 EUR/MWh	L-Gas West	28.04.2021 16:59:27	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input checked="" type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input checked="" type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.30 EUR/MWh	L-Gas West	20.05.2021 15:42:25	<input type="checkbox"/>

Save Delete Edit Reset Report

Figure 21: Deleting LTO bids

### 02.3.2 Submission of LTO Bids with EXCEL

To facilitate the submission of many bids, you can also import bids from EXCEL.

Bid submission with EXCEL:

- Click CSV Download (marked red in Figure 22) – the bid list will be downloaded according to your browser:

Tenders > Bid entry  
Bid entry: THE\_RoD\_SystemBUY\_long-term\_Q4-2021 Back

Tender type: Long-Term Option / Rest of the Day	Market Area: THE	Planned close date: 30.04.2021 06:00	Contract period: 01.10.2021 06:00 - 01.01.2022 06:00
Tender quantities: SystemBUY Longterm: 800 MW	Maximum call days: 92	Minimum lot size: 10 MW	Maximum lot size: 1,000 MW Increment: 1 MW

Bid filter:

Bids (6) ☐ I accept the terms & conditions 1 Add bid(s)

Gas Quality*	Product*	Lot Size*	Capacity Charge*	Commodity Charge*	Zone*	Bid Time	
TRADER1_NCGL	SystemBUY Longterm	300 MW	30,000.00 EUR	0.25 EUR/MWh	L-Gas Ost	30.03.2021 16:09:29	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	150 MW	15,000.00 EUR	23.00 EUR/MWh	L-Gas West	31.03.2021 15:48:20	<input checked="" type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.50 EUR/MWh	L-Gas West	28.04.2021 16:59:27	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.30 EUR/MWh	L-Gas West	20.05.2021 15:42:25	<input type="checkbox"/>

Save Delete Edit Reset Report

Figure 22: Submission of LTO Bids with EXCEL 1

- Open the downloaded file with EXCEL:

	A	B	C	D	E	F	G
1	Gas Quality	Product	Lot Size	Capacity Charge	Commodity Charge	Zone	Bid Time
2	TRADER1_NCGL	SystemBUY Longterm	300	30,000.00	0.25	L-Gas Ost	30.03.2021 16:09
3	TRADER1_NCGL	SystemBUY Longterm	150	15,000.00	23.00	L-Gas West	31.03.2021 15:48
4	TRADER1_NCGL	SystemBUY Longterm	140	14,000.00	Jan 50	L-Gas West	28.04.2021 16:59
5	TRADER1_NCGL	SystemBUY Longterm	130	13,000.00	Jan 20	L-Gas West	28.04.2021 17:00
6	TRADER1_NCGL	SystemBUY Longterm	130	13,000.00	Jan 20	L-Gas West	28.04.2021 17:00
7	TRADER1_NCGL	SystemBUY Longterm	140	14,000.00	Jan 30	L-Gas West	20.05.2021 15:42
8							
9							

Figure 23: Submission of LTO Bids with EXCEL 2

Existing bids have been exported and can now be edited as desired in the EXCEL sheet.


- After completing your entries, mark them as follows:

	A	B	C	D	E	F	G
1	Gas Quality	Product	Lot Size	Capacity Charge	Commodity Charge	Zone	Bid Time
2	TRADER1_NCGL	SystemBUY Longterm	480	12,000.00	0.25	L-Gas Ost	30.03.2021 16:09
3	TRADER1_NCGL	SystemBUY Longterm	320	12,000.00	0.25	L-Gas West	31.03.2021 15:48
4	TRADER1_NCGL	SystemBUY Longterm	90	10,000.00	0.35	L-Gas West	28.04.2021 16:59
5	TRADER1_NCGL	SystemBUY Longterm	80	5,000.00	0.45	L-Gas West	28.04.2021 17:00
6	TRADER1_NCGL	SystemBUY Longterm	90	12,000.00	0.27	L-Gas West	28.04.2021 17:00
7	TRADER1_NCGL	SystemBUY Longterm	40	5,000.00	0.30	L-Gas West	20.05.2021 15:42
8							
9							
10							

Figure 24: Submission of LTO Bids with EXCEL 3

**Note: Only mark the bids, not the headlines, as shown in Figure 24.**

- Press **Control** + **C**
- Navigate back to the view for bid submission and click the EXCEL symbol – an input field will be shown:



- Click into the input field and press **Control** + **V** – the bids will be imported into the system.

Tenders > Bid entry  
**Bid entry: THE\_RoD\_SystemBUY\_long-term\_Q4-2021** Back

6 Bids imported, please save.

Tender type:	Long-Term Option / Rest of the Day	Market Area:	THE	Planned close date:	30.04.2021 06:00	Contract period:	01.10.2021 06:00 - 01.01.2022 06:00
Tender quantities:	SystemBUY Longterm: 800 MW	Maximal call days:	92	Minimal Lotsize:	10 MW	Maximum Lotsize:	1,000 MW
						Increment:	1 MW

Bid filter: ☐ [Accept the terms & conditions](#) 1 Add bid(s)

Gas Quality*	Product*	Lot Size*	Capacity Charge*	Commodity Charge*	Zone*	Bid Time	
TRADER1_NCGL	SystemBUY Longterm	300 MW	30,000.00 EUR	0.25 EUR/MWh	L-Gas Ost	30.03.2021 16:09:29	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	150 MW	15,000.00 EUR	23.00 EUR/MWh	L-Gas West	31.03.2021 15:48:20	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.50 EUR/MWh	L-Gas West	28.04.2021 16:59:27	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	130 MW	13,000.00 EUR	1.20 EUR/MWh	L-Gas West	28.04.2021 17:00:30	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	140 MW	14,000.00 EUR	1.30 EUR/MWh	L-Gas West	20.05.2021 15:42:25	<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	480 MW	12,000.00 EUR	0.25 EUR/MWh	L-Gas Ost		<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	320 MW	12,000.00 EUR	0.25 EUR/MWh	L-Gas West		<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	90 MW	10,000.00 EUR	0.35 EUR/MWh	L-Gas West		<input type="checkbox"/>
TRADER1_NCGL	SystemBUY Longterm	80 MW	5,000.00 EUR	0.45 EUR/MWh	L-Gas West		<input type="checkbox"/>

Save Delete Edit Reset Report

Figure 25: Submission of LTO Bids with EXCEL 4

- Accept the terms and conditions and click Save.

In the case of invalid entries, a corresponding error message will be displayed stating the erroneous row. Check the correctness of your entries in the EXCEL sheet and repeat the process.

**Note:** After your bids have been stored, each bid is given a corresponding bid number.



## 02.4 Participation in Short-Call Balancing Services

The process for participation in SCB tenders is basically the same as for LTO tenders (see chapter 02.3).

Differences:

- The home page area for SCB tenders is called “Short-Call Balancing Services”
- Bid submission:
  - Detailed information above the bid list:
    - Tender type (incl. product variant)
    - Market Area
    - Planned close date
    - Contract period
    - Tender quantities (incl. product)
  - Bid list columns:
    - Gas Quality
    - Product
    - Lot Size (predefined for all bids)
    - Capacity Charge
    - Commodity Charge
    - Zone
    - Physical Point
    - Bid Time
    - Edit/Delete (Checkbox)
- After bid award, there is no dispatching process for these bids on the BSP (e.g., no nomination qualifier is generated)

## 02.5 Participation in Flexibility Services

The process for participation in FLEX tenders is basically the same as for LTO tenders (see chapter 02.3).

Differences:

- The home page area for FLEX tenders is called “Flexibility Services”
- Bid submission:
  - Detailed information above the bid list:
    - Tender type (incl. product variant)
    - Market Area

- Planned close date
- Contract period
- Tender quantities (incl. product)
- Gas Quality (“H-Gas” or “L-Gas”)
- Liability (“Firm” or “Interruptible”)
- Bid list columns:
  - Gas Quality
  - Product
  - Calculation Type (“Modality 1” or “Modality 2”)
  - Borrowing/Parking (“1:1”, “2:1” or “3:1”)
  - Lot Size
  - Capacity Charge (only for liability “Firm”)
  - Commodity Charge
  - Zone
  - Physical Point
  - Bid Time
  - Edit/Delete (Checkbox)
- After bid award, there is no dispatching process for these bids on the BSP (e.g., no nomination qualifier is generated)

## 02.6 Bid Award

### 02.6.1 Awarded Bids

After the award of LTO, SCB or FLEX tenders, you can view your awarded bids as follows:

- Navigate to the details view of a corresponding tender in state “Accomplished” (see chapter 02.1.2)
- Click button Awarded bids:



Tenders > Long-Term Option > Awarded bids

**Awarded bids: THE\_RoD\_SystemBUY\_long-term\_Mai-2021** [Back](#)

Gas Quality:  Product:  [Filter](#)

Awarded bids (2)

Bid Number	Gas Quality	Product	Awarded Lot Size	Capacity Charge	Commodity Charge	Zone	Bid Time	Nominationqualifier
07586059	TRADER1_NCGL	SystemBUY Longterm	10 MW	0.00 EUR	22.00 EUR/MWh	LO	06.05.2021 21:54:04	TRADER1RPLO001
07586065	TRADER1_NCGL	SystemBUY Longterm	10 MW	0.00 EUR	25.00 EUR/MWh	LGN	06.05.2021 21:54:04	TRADER1RPLGN001

[CSV Download](#)

Figure 26: Awarded bids

#### 02.6.1.1 Nomination Qualifier for LTO Bids

During the award of a LTO tender, a nomination qualifier will be assigned to the awarded LTO bids. This qualifier will be used in the dispatching process.

**Note: No nomination qualifier will be assigned to SCB or FLEX bids, as there is no dispatching process for these bids on the BSP.**

### 02.6.2 Merit Order List

All STB bids will be immediately added to a callable daily MOL for the STB tender's gas day.

#### 02.6.2.1 Nomination Qualifier for STB Bids

Immediately after storage, a nomination qualifier will be assigned to STB bids. This qualifier will be used in the dispatching process.

#### 02.6.2.2 Awarded LTO bids on the MOL

Awarded LTO-RoD bids will be added to a daily MOL for each gas day within the tender's contract period. STB bids will be added to the same daily MOL, if the following applies:

- The LTO-RoD tender's contract period contains the STB tender's gas day
- Both tenders have the same delivery direction

Awarded LTO-Hour bids will be added to an hourly MOL for each hour within the tender's contract period.